

**NORTHCOTT SCHOOL AND SIXTH FORM COLLEGE**

Access Policy

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| Created By: | Careers Lead |
| Approved By: | Local Governing Body |
| Version: | 1.1 |
| Created on: | November 2019 |
| Amended on: | November 2025 |
| Next review date: | 3 Years (or any changes in Legislation ) |

**Introduction**

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

**Pupil entitlement**

**All pupils in years 8-11 are entitled:**

• to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

• to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

• to understand how to make applications for the full range of academic and technical courses.

**Associated Policies**

CEIAG Policy

Safeguarding Policy

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact Lynsey Mowforth, Careers Leader, Telephone: 01482825311 Email: Mowforth.l@northcottschool.org.uk

**Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

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|  | **Autumn** | **Spring** | **Summer** | **Ongoing throughout the year** |
| **Year 8** | Post 16 event  Xmas Fayre Enterprise | PHSE – Different types of business and organisations  Takeover day  Big Me activity day | Summer fayre Enterprise | EHCP paperwork that is completed by the student prior asks about their aspirations/what job they may want to do when they are older  1:1 careers talk with connexions  Termly updates to Governors through Behaviour Safety meetings  Updates of new information on Post 16 options board |
| **Year 9** | Post 16 Event  Xmas Fayre Enterprise | PHSE – Legislation tools for devolping new skills  Identifying strengths  Takeover Day  Big Me activity day | Summer fayre Enterprise |
| **Year 10** | Post 16 Event  PHSE – Life chances  Access to options in an FE environment e.g college | PHSE – Overcoming challenges  Life/work balance  Take over day | Summer fayre Enterprise |
| **Year 11** | Tuck Trolley Enterprise  Morning visits to college provisions  Post 16 Event  Christmas Fayre Enterprise  Access to options in an FE environment e.g college  PSHE – Education and training opportunities  Constructive Criticism  Tools for Success  Work Experience | Tuck Troley Enterprise  Careers Month-  Guest Speakers  Business Breakfast  Alumni Speakers  Skills Humber Event  PSHE – Goals and aspirations  Contingency planning  Choices and respect | Tuck Trolley Enterprise  Summer fayre Enterprise |

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead to be displayed on the Careers board within the school.